Dear Health Plan representative,

The purpose of this email is to inform health plans that the Department of Managed Health Care (Department) will be conducting webinars pertaining to the collection of health plan data to be inputted into the Health Plan Profile. The Health Plan Profile is a database the Department has developed to capture all products a plan is licensed to provide and the counties where the plan may offer those products.

The purpose of the webinar is to provide health plans with a brief overview of the documents and information the Department will ask them to provide for the Health Plan Profile. The information requested of health plans will pertain to what products they are licensed to offer and in which counties they are licensed to operate. The Department is targeting May 1, 2019, as the date by which all plans will have returned their completed documents. Please note: The Department has not yet sent the documents to the plans, but will do so prior to the scheduled webinars.

The Department will hold the webinars via Skype for Business, and the webinars will be approximately 30 minutes long. The webinars will occur between January 28, 2019 and March 8, 2019. Health plan representatives will be contacted by email from SignUpGenius.com beginning the week of January 14, 2019, with a link to sign up for the available time slots. The Department is requesting health plans sign up for a webinar by no later than January 24, 2019.

If you have any questions regarding this communication, please contact Lily Low, Health Program Specialist I, Office of Plan Licensing, at Lily.Low@dmhc.ca.gov and Sarah Jafarinejad, Staff Services Manager I, Office of Plan Licensing, at Sarah.Jafarinejad@dmhc.ca.gov.

Thank you.